

A-12023/2/2023-ESTABLISHMENT  
 Government of India  
 Ministry of Earth Sciences  
 Prithvi Bhavan, Lodhi Road  
 New Delhi-110 003

Annexure - I  
 FORMAT OF APPLICATION

Affix passport size  
 photograph

1.	The applicants may please specify if he/she wish to consider him/her for a specific method of recruitment i.e. i) Deputation (including short-term contract) basis only. ii) Direct Recruitment (on tenure) basis only. iii) Both for deputation (including short-term contract) failing which by Direct Recruitment (on tenure) basis.					
2.	Name in full (in block letters)					
3.	Father's/Spouse's name					
4.	(a) Date of Birth	Date	Month	Year		
	(b) Age as on closing date					
5.	Nationality					
6.	Religion					
7.	Category (SC/ST/OBC/PH/General)					
8.	Whether documentary proof from appropriate authority in support of your claim being SC/ST/OBC is enclosed (please tick)	Yes	No			
9.	Address for correspondence (in block letters with pin code)					
10.	Permanent address (in block letters)					
11.	Contact mobile number/e-mail id	mobile:				
		e-mail:				
12.	Educational Qualification (in chronological order from 10 <sup>th</sup> standard onwards)					
	S. No.	Courses Passed	University/Institution/ Board	Year of Passing	Subjects taken	Result with Division/Class
13.	Professional Training					
	Organization	Period		Details of Training		
		From	To			

14. Employment records (in chronological order starting with the first job)					
	Name and address of employer/institution	Period		Designation of post held and scale of pay	Nature of work and level of responsibilities
		From	To		
15.	<p>Details of Last Employment Held</p> <p>(i) Permanent/Temporary/Ad-hoc</p> <p>(ii) Scale of Pay and Basic Pay</p> <p>(iii) Other allowances</p> <p>(iv) Total Salary (ii+iii)</p> <p>(v) Whether your organization is a Central Government organization or State Government organization or Central Autonomous Institution or Central Government Undertaking or State Government Undertaking or Statutory Body or University or any other – please specify</p> <p>In case this employment is held on deputation/contract basis, please state,</p> <p>a. the date of initial appointment.</p> <p>b. period of appointment on deputation/contract</p> <p>c. name of the parent office/ organization/ service to which you belong</p>				
16.	Details of research work/experience, if any				
17.	Specialization with reference to experience desired for the post				
18.	Remarks - any other information you may wish to add (list of publications, membership of learned societies, awards and recognition, etc.)				
19.	Details of Enclosures				

20. Declaration

I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material/information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

(Name and Signature of Candidate)

Date:

**Certificate To Be Given By The Head Of Organization/Office**

Certified that the above particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer. He/she has not been awarded any major/minor penalty during the last 10 years. His/Her up-to-date CR Dossier (including ACRs/APARs for the last 5 years) is enclosed. Integrity of the officer is also certified.

Place:

(Name and Signature of the Head of the  
Organization/Office with Official Seal)

Date: